

Audit Management Made Easy!

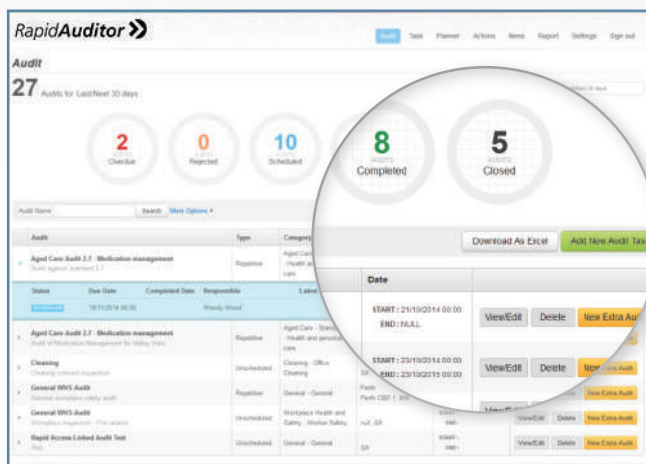


What Is Rapid Auditor?

Rapid Auditor is an online audit management tool that allows you to create, schedule and complete audits from any computer or mobile device with internet access. A tool to create and schedule audits or inspections, Rapid Auditor is your simple and fast interface for managing the entire audit lifecycle.

Rapid Auditor saves your business time and money by ensuring compliance across all areas being audited. Rapid Auditor makes it easy to manage audits and inspections by streamlining the auditing process, from planning audits to identifying non-conformance and ensuring corrective and preventative actions are completed.

Essential to reducing risk, audits are a central part of a sound safety management system. By reducing the complexity of the audit process, Rapid Auditor is an end to end solution for managing the complete audit lifecycle.



Rapid Auditor Dashboard

The screenshot shows the 'Add New Audit Task' form. It includes fields for Audit Type (with a dropdown menu showing 'Repetitive au', 'Please select', 'Unscheduled', and 'Repetitive au'), Audit Name, Description, and a date field. There are also buttons for 'Add New Worker', 'Report', and 'Attach Document'. A circular callout highlights the 'Audit Type' dropdown menu.

Create Audits Instantly

Features

- All audit types able to be configured including environmental, quality, internal audits, operational audits etc.
- Intuitive dashboard to display overdue and scheduled audits at a glance
- Email notifications to management and workers throughout the auditing process
- Create annual audit plans to schedule regular audits
- Record initial assessment results and assign corrective actions
- Fully configurable to your organisation's locations, departments and audit categories
- Ability for workers to add action items with managerial approval
- Automatic reminders to assign scheduled audits
- Built in tools and features to create your own audits with checklists and variable question types
- Configure the workflow to automate the review and approval process
- Conduct audits in the field using your iPad or smart phone
- Notes able to be added by workers or auditor for recommendations to management
- Time tracking, email notification and alerts
- Multiple auditors, users and workers can be added to conduct audits and complete tasks
- Attach reference documents and guidelines to audits

Benefits

- Plan and schedule audits in advance to ensure compliance. Never miss an audit again!
- Complete audits and checklists remotely from any location using your handheld mobile device
- Store and manage your audit information in one secure and easy to use system
- See your audit data at a glance using the intuitive dashboard
- View pending and overdue tasks
- Visibility at all levels of management. Variable permissions according to hierarchy
- Closes the loop in the audit cycle to ensure effective management of audit findings, corrective actions and management review
- Executive management provided with complete visibility of audit data to allow for transparency in the audit process
- Provides full control over your audits and inspections. Adapt and configure fields as required
- Enables areas of non-compliance to be instantly viewed

Question	Answer	Expected Answer	Score
1.1 Have you developed an emergency action plan? Does it state clear the plan?	Adequate	Comprehensive	4 / 5
1.2 Is the plan documented in an appropriate format, easy to use and all staff within your organisation?	Needs Work	Comprehensive	3 / 5
1.3 In States and Territories where a process exists for electronically made available to the Emergency Services?	Needs Work	Comprehensive	3 / 5
1.4 Do you manage your emergency management responsibility by utilising contained within AS: 3745-2010?	Needs Work	Comprehensive	3 / 5
1.5 Has an Emergency Control Organisation (ECO) been established to co-ordinate emergency?	Needs Work	Comprehensive	3 / 5
1.6 Has an Emergency Planning Committee (EPC) been established to develop response training and processes?	Needs Work	Comprehensive	3 / 5
1.7 Does your Plan clearly detail the responsibilities and duties of the ECO and the EPC members?	Needs Work	Comprehensive	3 / 5
1.8 Has an appropriate chain of command been established and articulated in the response procedures?	Needs Work	Comprehensive	3 / 5
1.9 Does the EPC meet every six months in relation to the emergency response planning and response requirements for your facility? Are minutes taken for all EPC meetings as set out in the AS: 3745?	Adequate	Comprehensive	4 / 5
1.10 Is the emergency response plan reviewed and revised periodically - if so by whom?	Not Compliant	Comprehensive	1 / 5
1.12 Do employees know their responsibilities for reporting incidents / emergencies?	Needs Work	Comprehensive	3 / 5
1.13 Do you have an incident reporting system?	Adequate	Comprehensive	4 / 5
1.14 Do employees know, understand and are capable of implementing their responsibilities during an emergency?	Needs Work	Comprehensive	3 / 5

View Completed Audits and Non-Compliant Report

Add New Action

Title: Update first aid kit on level 1

Details: First Aid kit is out dated and needs replacing with an updated and fully stocked kit

Attachment: Select files... drop files... Select Size: Default Name

Location: Global Head Office

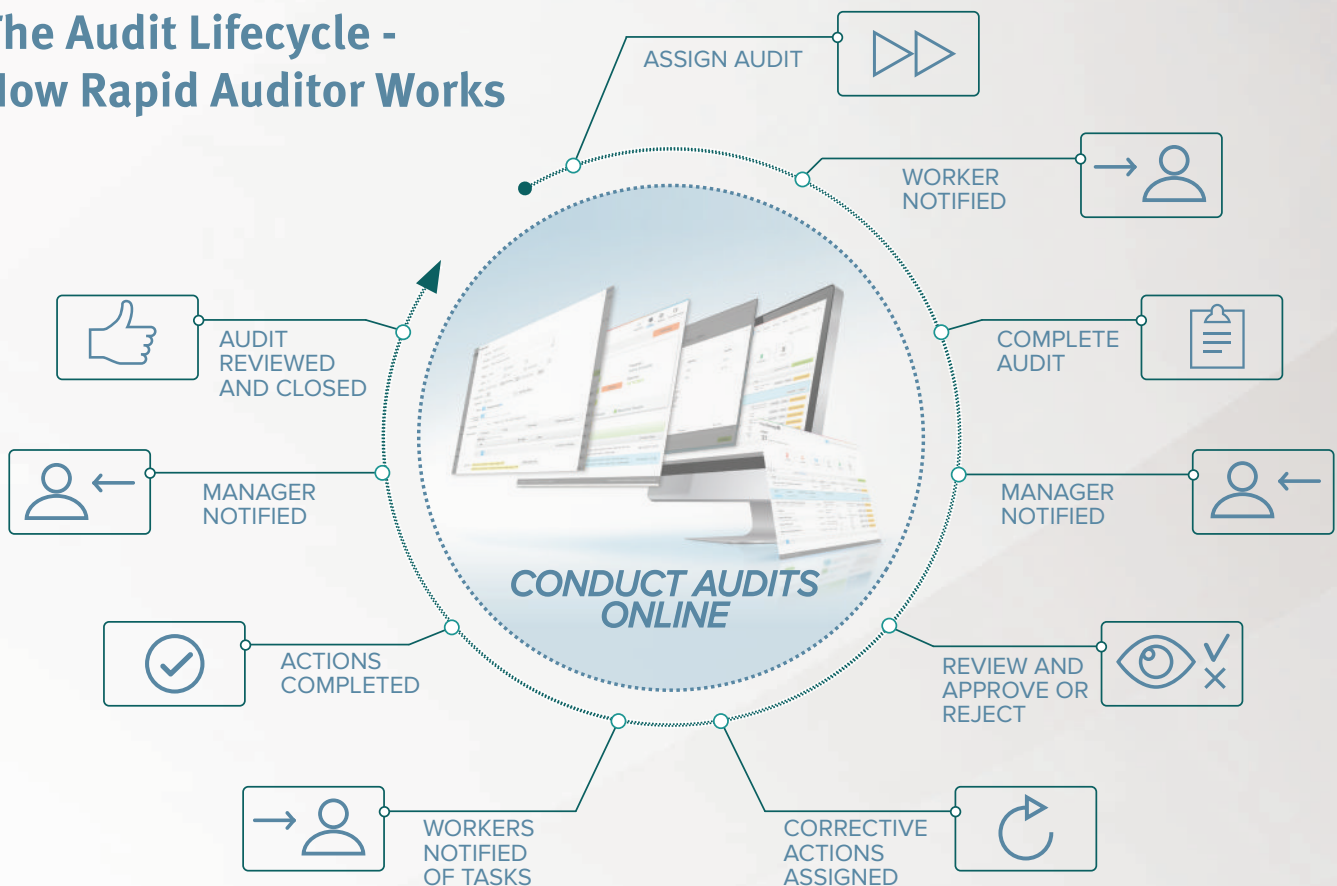
Responsible: Bill Smith

Buttons: Add New, Cancel

Corrective Actions

REQUEST DEMO 1800 307 595
sales@rapidglobal.com

The Audit Lifecycle - How Rapid Auditor Works



Our Product Range

- **Rapid Induct** – E-learning and induction software.
- **Rapid Contractor Management** – Online software for the management of contractors and related compliance.
- **Rapid Access Systems** – Site access control systems and software.
- **Rapid Visitor Access** – Online and touch-screen or tablet visitor sign in.
- **Rapid Incident Reporting** – Online software for the reporting and management of workplace incidents.
- **Rapid Hazard Management** – Online software for the identification and control of workplace hazards.
- **Rapid Service Alert** – Online asset management software for the scheduling of maintenance.
- **Rapid Permit To Work** – Online permit request system for all work permits.
- **Rapid Auditor** – Online auditing and inspection software.

Our Awards

2012 - Winner of the Australian Business Award for Product Excellence (Rapid Contractor Management)

2010 - Winner of the Australian Business Award for Service Excellence

2010 - Winner of the Australian Business Award for Best New Product (Rapid Incident Reporting)

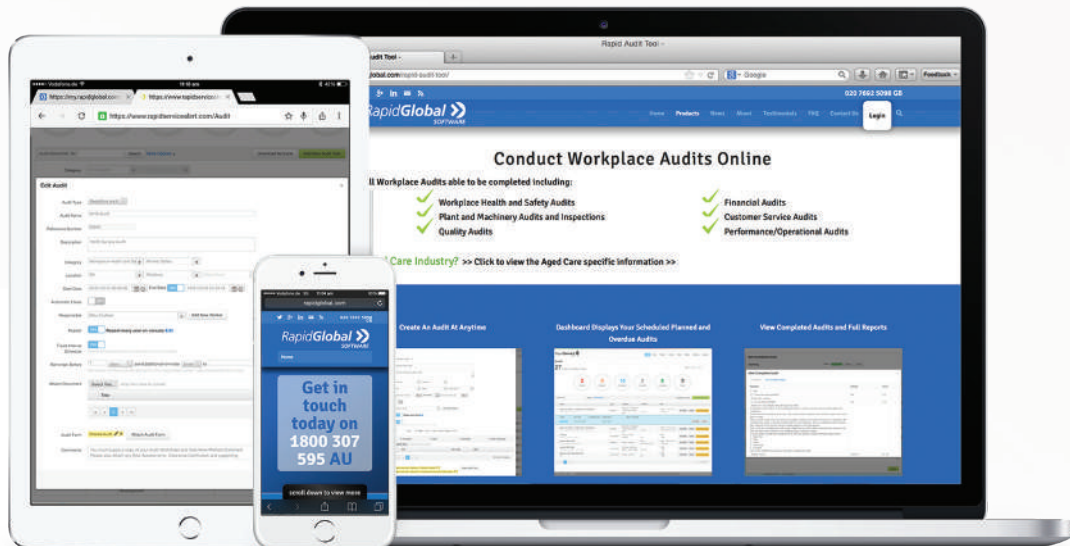
2009 - South Australian finalist Telstra Business Awards – MYOB Small Business Award

2007 - Winner of the Australian Business Award for Innovation

2007 - Winner of the Australian Business Award for Product Excellence

Our Clients

We proudly provide software to some of the world's most respected companies.



Let's go to work
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